

LOWER BEEDING PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held in the Church Room, Plummers Plain on
Tuesday, 30th January 2018 at 7.30pm

Present :

- Cllr Allen (Chairman), Cllr Lloyd (Vice Chairman), Cllr Bamford, Cllr Hinton, Cllr Hough, Cllr Peckham, Cllr Ward, Cllr White.
- WSCC Cllr Kitchen and HDC Cllr Toni Bradnum.
- Clerk: Paul Richards (as interim).
- 7 members of the public.

01/18 Minutes of the Lower Beeding Parish Council Meeting held on Tuesday, 24th October 2017.

The minutes of the 24th October 2017 and 26th September 2017 having been previously circulated were taken as read. Cllr Lloyd noted that he was not present at the meeting on 24th October 2017. Cllr White proposed that the amended minutes be accepted and signed as a correct record. This was unanimously **AGREED**.

02/18 Matters Arising – None.

03/18 Apologies – None.

04/18 Declarations of Interest. There were none.

The Chairman announced a change in the running order of the agenda and brought forward item 9/18 Communication.

09/18 Communication

The Chairman referred to the matter arising from previous minutes relating to the vacancy for Councillor to LBPC. Communication from HDC advises that LBPC can now proceed with a co-option process. The Clerk advised Members on the required process. The Chairman had received one application from Mrs Alex Tabor and invited her to make a short presentation. Cllr White proposed that Mrs Tabor be co-opted onto LBPC. This was seconded by Cllr Peckham and her appointment was unanimously **AGREED**. After signed the necessary declarations, Cllr Tabor then took her place as a Member of LBPC.

05/18 Public Forum (Part 1) (Council agree to adjourn proceedings for questions from members of the public).

- A parishioner raised the matter of traffic problems in Warninglid Lane and the concerns from local residents regarding problems of speeding, dangerous driving and accidents seen on this rural road. A meeting, at the parishioner's house, has been arranged for 22nd February 2018 to discuss these matters and an officer from WSCC will be in attendance. A petition was also circulated. The Chairman thanked the parishioner for his update and agreed to (a) ask for LBPC Members to attend the planned meeting on 22nd February 2018 (b) ask the LBPC Clerk to write to the Clerk at Slaugham Parish Council to agree a joint approach and (c) would place the petition and other information on the LBPC website.
- A parishioner thanked the LBPC litter warden for his excellent work. She also reported a pothole however, this had previously been reported via the "Love West Sussex" app.

06/18 Highways, Traffic and Open Spaces

The Chairman announced that Councillor responsibilities for Highways, Traffic, Open Spaces, Pathways, Footpaths and Hedgerows would be divided between Cllr Lloyd (parish maintenance) and Cllr White (traffic management). Cllr White reported that the "Speedwatch" camera gun had now been received but could not be ready for operational use until user volunteers had been signed up and trained. It was suggested up to 10 users would be needed and that the LBPC website and Parish Magazine be used to advertise for volunteers. The Chairman asked that the Clerk record the new equipment on the LBPC Asset Register. Cllr White raised the issue of flooding adjacent to the Wheatsheaf pub. The Chairman asked the Clerk to write to the Clerk at Slaugham Parish Council as the flooding appears to cross parish boundaries. Cllr Hinton highlighted the flooding at Sandygate Lane and the Chairman asked the Clerk to include the issue of flooding with HDC's Infrastructure Strategy Plan.

07/18 Pathways, Footpaths & Hedgerows

Cllr Lloyd advised that, pending approval of the Precept, a parish maintenance plan had been designed to clean up the village starting with the "triangle" in Lower Beeding and footpaths. A contractor had been engaged and will commence with an initial "blitz" on pavements and cleaning road signs. The contractor, thereafter, will then spend 1 day per month on parish maintenance duties.

Cllr Lloyd also requested that LBPC write to landowners whose hedges and gardens abound the highway and footpaths to ensure they are maintained. He suggested that LBPC recover costs for any that do not. The Chairman advised that implied consent following the WSCC letter made this achievable. Cllr Hinton suggested that landowners be given one month's notice before recovery action took place. It was **AGREED** that Cllr Lloyd would draft a letter for review. It was also **AGREED** that Cllr Lloyd would review how landowners in Newells Lane and along the A281 could be advised of the proposed action. Cllr White requested that the Clerk write to Bob Lanzer at HALC regarding this matter.

Cllr White also described the state of repair relating to the churchyard following a recent burial. The Chairman requested that the Clerk write to the vicar advising him of the issues. Cllr Peckham extended a vote of thanks to Cllrs Lloyd and White for their hard work relating parish maintenance and traffic management.

The Chairman announced a change in the running order of the agenda and brought forward item 11/18 - Reports from other Organisations.

11/08 (i) County Councillor's Report.

WSCC Cllr Kitchen asked Members to let her know of any issues or concerns and congratulated the parish on their proactive approach to traffic management and parish maintenance.

11/08 (ii) District Councillor's Report.

HDC Cllr Bradnum updated Members on the latest changes of the refuse and recycling collection service. She advised that the Older Person's Forum question time session had been arranged for 2nd March 2018 and updated the Parish Council on the Piries Place planning application. She also referred to the recently submitted planning application relating to Stone House Farm (DC/18/0109). The Chairman advised that LBPC would review this application at a later meeting. Cllr Bradnum reported that the HDC Council Tax would increase by £145.60 (based on a Band D property) next year. She also reported that Leonardslee had been selected to host the launch of HDC's Year of Culture.

08/18 Website Report.

The Chairman asked Cllr Hough to advertise the request on the LBPC website for volunteers to man the speed camera gun. Cllr Hough reported that LBPC had been provided with two quotes (a) a parish laptop and (b) Wi-Fi installation in the Church Room. It was proposed by Cllr Allen that the LBPC place orders for these good and services. This was seconded by Cllr Hinton and unanimously **AGREED**. Cllr White proposed that Cllr Tabor review LBPC's approach to social media e.g. Facebook. Cllr Tabor agreed to review this and report back to the next meeting

09/18 Communication – item brought forward.

10/18 Neighbourhood Plan.

Cllr Bamford advised that the Steering Group had met twice in December 2017 and had reviewed 23 proposed sites. Of the sites proposed, 9 were considered suitable for support. Next steps included meeting with the consultant on 7th February 2018 and a Group meeting on 13th February 2018. The Chairman asked if any housing numbers had been allocated as a result of the Housing Needs Assessment and that the Plan should take this into account. Cllrs Bamford and Peckham will review this matter. The Chairman also requested that the Clerk commence with the Locality Grant request.

11/18 Reports from other organisations – item brought forward.

12/18 Planning

(i) Applications for Consideration at the Meeting

DC/18/0020 (Bothy Cottage, South Lodge Hotel, Brighton Road, Lower Beeding) – Proposed erection of two storey side extension to hotel accommodation at Bothy Cottage.

After consideration, the Parish Council vote to support the application

Votes: 9 approve

(ii) Applications dealt with outside the meeting – none.

(iii) Decisions made – no decisions made by HDC that conflict with previous LBPC decisions.

(iv) Other Planning Issues

- Comptons Tennis Club have asked for LBPC's support with an application that they wish to make for S106 funding towards the cost of providing covered court facilities with indoor floodlighting. It was unanimously **AGREED** to support the application.
- Cllr White requested that an updated balance of any S106 money be reported back to the next LBPC meeting. The Chairman requested that the Clerk contact HDC and WSCC for the latest figures.

13/18 Care of the Elderly in the Parish

Cllr Lloyd provided an update and reported that he had met with Age UK (Horsham) who had received no enquiries from the Parish. Age UK also requested that LBPC postpone their proposed Parish Magazine article on home help to await further information from them.

14/18 Police Activity – no report.

15/18 HALC – Cllr White attended but reported no actions for LBPC.

16/18 Public Forum (part 2) (Council agree to adjourn proceedings for questions from members of the public).

- A parishioner reported a damaged footpath sign in Sandygate Lane adjacent to Lambs Cottage. The Chairman suggested the use of the "Love West Sussex" app to report this problem.
- A suggestion from a parishioner to encourage business sponsorship for parish maintenance was welcomed by the Chairman. Cllr Lloyd will contact local businesses.

17/18 Finance.

- (i) Accounts status/summary as at 31st December 2017 –** the Chairman advised that the Clerk has circulated this information to Members. He also reported that a review of the 2016/17 Internal Audit findings had been undertaken with the interim Clerk and auditor. One finding was that certain News Letters/Magazines should be sent to the British Library in order to comply with recent legislation. The Clerk was requested to write to the Vicar with this information.
- (ii) January 2018 –** cheques for signature. Cllr Allen proposed that the expenditure report be approved. This was seconded by Cllr Peckham and unanimously **AGREED**.
- (iii) Precept –** the Chairman referred to the report circulated by the Clerk and displayed at the meeting to all in attendance. After review, it was proposed by Cllr Lloyd to write to HDC to request a 2018/19 Precept of £34,320. This was seconded by Cllr Peckham and unanimously **AGREED**. The Clerk was requested to formally apply to HDC.

18/18 Date of Next LBPC Meeting

The next Meeting of LBPC will be on Tuesday, 27th February 2018 at 7:30pm at the Church Rooms, Plummers Plain.

A Planning subcommittee of LBPC will be held on Tuesday 20th February 2018 at 7:30pm at the Church Rooms, Plummers Plain.

There being no further business the Chairman closed the meeting at 8:58pm

Acronym Information

Cllr	Councillor
HALC	Horsham Association of Local Councils
HDC	Horsham District Council
LBPC	Lower Beeding Parish Council
WSSC	West Sussex County Council

Signed _____

Date _____

