

LOWER BEEDING PARISH COUNCIL

Minutes of the Parish Council Meeting and Annual Parish Meeting held in the Church Room, Plummers Plain on Tuesday, 27th June 2017 at 7.30p.m.

Present :

LBPC Councillors Ed Allen (Chairman), Michael Lloyd (Vice Chairman), Gevin White, Andy Hinton, Mrs. Kate Hough, Mrs. Jaqui Ward and Mrs. Jaimie Daniels.

Mrs. Leslie Bamford

WSCC Councillor Liz Kitchen
HDC Councillor Toni Bradnum

9 members of the Public

Clerk: Michael Tuckwell

SECTION 1 (Lead Councillor: Ed Allen, Chairman)

1. Minutes of the Lower Beeding Parish Council Meeting held on Tuesday, 30th.May 2017.

The Minutes, having been circulated to all members, were agreed as accurate (Proposed by Cllr Lloyd, Seconded by Cllr Hough) and were duly signed by the Vice Chairman, pending the arrival at the Meeting of the Chairman

2. Matters/Actions Arising

These were dealt with later in the Meeting i.e. within the appropriate Sections of the Agenda.

3. Apologies.

Apologies for absence were received from LBPC Cllr. Geoff Peckham. LBPC Cllr. Ed Allen (Chairman) had advised that he would be late arriving to the Meeting.

4. Declarations of Interest from members in respect of any items in the Agenda.

There were none

5. Public Forum (Part 1) (Council agree to adjourn proceedings for questions from members of the public).

- (a) Alex Lyons advised that work on the new pre-school Rabbit Patch Nursery in Handcross Road was almost complete and it should be ready for opening in Autumn 2017.
- (b) Two loose or missing manhole covers were reported in Brick Kiln Close and Handcross Road/Leechpond Hill. **Action: Councillor White will take photographs and report them through the 'Love West Sussex' website.**

6. Resignation of Councillor/Vacancy for new Councillor

The Chairman advised that he had spoken to Councillor Graham White and that, although he had received no official written notification, he believed that Cllr. White had been absent from LBPC Meetings for long enough now to be considered as having resigned. His place on the Council would be taken by applicant Mrs Leslie Bamford – Proposed Cllr. White, Seconded Cllr. Lloyd and unanimously agreed by the Council members present. **Action: The Chairman will issue an e-mail to the Clerk confirming the position regarding Cllr. White.**

SECTION 2 (Lead Councillor : Gevin White)

7. Highways & Traffic

- (a) Installation of the new 30 mph restriction signs was in LBPC's opinion being inordinately delayed. **Action: WSCC Cllr. Liz Kitchen will progress directly with Chris Stark, WSCC Highways Manager**
- (b) It was proposed that LBPC purchase a Speed Gun, dependent on advice received from the Police (Steve O'Driscoll) – Cllrs. White & Lloyd (Vice Chairman) have requested to have a meeting with him.
- (c) TROs (2) are to be applied for, and a petition raised by Cllrs. White and Daniels, for the remaining 40 mph limits on Leechpond Hill, Handcross Road, Sandygate Lane and Brighton Road. A letter will be put on the LBPC Website to seek the Community's backing. **Action: Cllrs White and Daniels.**

8. Pathways, Footpaths & Hedgerows

A letter written and produced by WSCC was to be issued to a number of residences/properties along Leechpond Hill and Sandygate Lane, identified by Cllr. White, requesting that their owners cut back hedges which were overhanging the footpath and/or, in some cases, trim back verges which were impacting on the pavement. **Action: Cllr. White to issue the Clerk with a copy of WSCC's letter and advise him of appropriate properties to be contacted.**

SECTION 3 (Lead Councillor : Kate Hough)

9. Website Report.

- (a) The website will be updated to reflect this evening's discussions, particularly as regards Highways and Footpaths (as per Agenda Items 7 and 8 above).
- (b) E-mail addresses for some Councillors either need to be set up i.e. Cllr Bamford or reviewed because they may not be working correctly e.g. Cllr. White.

Actions: Cllr Hough

10. Communication

It was intended that Planning next month should be reviewed on-line and, with this in mind a PC and Projector will be set up. The Rev. Mark Betson will provide a Screen. **Action: Chairman (PC), Cllr. Hinton (Projector) & Rev. Mark Betson (Screen).**

SECTION 4 (Lead Councillor: Geoff Peckham)

11. Neighbourhood Plan. Cllr. Bamford reported that the assessment/rating of sites work was continuing satisfactorily and LBPC were on target for the planned exhibition in October. A map of the proposed sites for development had been produced for the Village Fete and this was shown to Councillors at the Meeting.

SECTION 5 (Lead Councillors : Liz Kitchen, WSCC and Toni Bradnum, HDC)

14. Reports from other authorities

(i) County Councillor's Report.

WSCC Cllr. Kitchen stated that her Report had in essence been fully covered by previous discussions. It was pointed out that that the proposed barrier to protect children crossing

the road (See Agenda Item 19) would need the permission of WSCC Highways before any action was taken.

(ii) District Councillor's Report.

HDC Cllr. Bradnum advised that the new Director of Community Services was now in post.

SECTION 6 (Lead Councillor: Ed Allen (Chairman))

15. Planning

(i) Applications for consideration at the Meeting (Subject to receipt of Plans & Paperwork from HDC Planning)

**Amendment to DC/17/0643 (Woodlands Cottage, Brighton Road).
Proposed single storey rear extension, erection of a porch and the addition of
Porch cladding to the porch and east and west wings.
LBPC have No Objections**

**DC/17/1145 (Taverners, Warninglid Lane).
Proposed creation of a new access from Taverners onto Warninglid Lane.
LBPC have No Objections**

**DC/17/1159 (7, Crabtree Cottages, Brighton Road).
Proposed creation of a new access and construction of dropped kerb.
LBPC have No Objections**

**Appeal against refusal of planning consent re DC/16/1842 (high Plovers,
Hammerpond Road)
Removal Of Condition 2 relating to agricultural occupation
LBPC Chairman will review and send letter, if required, to HDC Planning.**

(ii) Applications dealt with outside the meeting - for information

None

(iii) Decisions Made

**DC/15/1831 (Stonehouse Farm). Construction of a Dairy Parlour.
Application Permitted**

**DC/17/0734 (Loder Plants). Removal of Condition.
Withdrawn.**

(iv) Other Planning Issues

None

SECTION 7 (Lead Councillor : Michael Lloyd)

14. **Care of the Elderly in the Parish.** No items for discussion. A further review will made at the next Meeting.
15. **Police Activity.** No items for discussion.
16. **HALC.** Next Meeting: Wednesday, 12th. July 2017 in the Sandham Hall, Coldwaltham..
17. **Motions:** The following Motions were proposed by Cllr Lloyd in his e-mail of 19th February 2017:-

1. Emergency Plan

2. School Parking

Further discussion on these items has been 'parked', pending future funding determination.

18. Employment of Litter Warden/Parish Maintenance Person

Cllr. Lloyd (Vice Chairman) introduced to the Meeting a gentleman named Dave who was willing to undertake litter picking and other general tidying/maintenance tasks around the village. It was proposed that Dave initially be taken on as a casual employee for 10 hours per week, at £10.00 per hour, for a 3 month trial period. Dave would present his account for approval each month at the LBPC Meetings and would not require LBPC to purchase any special equipment or clothing.

19. Protective Barrier by Old School Entrance in Handcross Road

This Protective Barrier had been proposed by Cllr. Lloyd (Vice Chairman) who sought the Council's approval to proceed and purchase. LBPC considered that it was a sound idea and confirmed their approval for same. Cllr. Lloyd said that he was liaising with WSCC Cllr. Kitchen on the matter (See Agenda Item 14 (i) above)

20. White Gates for entrances to Village.

Cllr. Lloyd (Vice Chairman) advised that he had established that suitable gates would cost £194.00 + VAT each + £50.00 delivery. Installation and Signage would cost extra. LBPC would need to purchase 6 Gates.

SECTION 9 (Lead Councillor: Ed Allen (Chairman) + Clerk)

21. Public Forum (Part 2) (Council agree to adjourn proceedings for questions from members of the public). There were no further questions raised.

22. Finance

(i) Accounts Status/Summary at 30th June 2017.

(ii) June 2017 Cheques for signature -

(iii) Section 106 Report (Current Total Available £82,992.58).

The Clerk advised that a further sum of £6,147.57 was to be added to this sum in respect of a shortfall spend by LBPC against the Project Amount approved by HDC for the New Playground i.e. actual spend by LBPC was £6,147.57 less than approved.

(iv) Other Items.

Cllr. Daniels asked the Clerk to purchase a Register of Safety Checks Ledger.
Action: The Clerk

The Chairman expressed a wish to go on an Health & Safety Training Course. **Action: Clerk to investigate availability.**

23. Literature for Circulation

These were Issued, for circulation to Councillors, at the Meeting.

24. Date of Next LBPC Meeting

The next Meeting of Lower Beeding Parish Council Meeting will be on Tuesday, 25th July 2017 at 7.30 p.m.

Signed _____

Date _____