

# LOWER BEEDING PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Church Room, Plummers Plain  
on Tuesday, 26<sup>th</sup> September 2017 at 7.30p.m.

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## **Present :**

LBPC Councillors Ed Allen (Chairman), Michael Lloyd (Vice Chairman), Gevin White, Andy Hinton, Mrs. Kate Hough, Mrs. Jaqui Ward and Mrs. Leslie Bamford

WSCC Councillor Liz Kitchen and HDC Councillor Toni Bradnum.

12 members of the Public including Rev. Mark Betson and Mr. Wayne Bayley.

Clerk: Michael Tuckwell

**Note: Pending the arrival of Councillor Allen (Chairman), who had advised that he was running late, to the Meeting, Vice Chairman Michael Lloyd took the Chair for some earlier items on the Agenda.**

## **SECTION 1 (Lead Councillor: Michael Lloyd, Vice/Acting Chairman)**

### **1. Minutes of the Lower Beeding Parish Council Meeting held on Tuesday, 25<sup>th</sup> July 2017.**

The Minutes, having been circulated to all members, were agreed as accurate (Proposed by Cllr.Hinton, Seconded by Cllr Ward) and were duly signed by the Vice/Acting Chairman.

### **2. Matters/Actions Arising**

These were dealt with later in the Meeting i.e. within the appropriate Sections of the Agenda.

### **3. Apologies.**

Apologies for absence were received from Councillor Geoff Peckham. Councillor Mrs. Jaimie Daniels was also not present at the Meeting and the Acting/Vice Chairman announced that she had in fact advised her resignation from the Council.

### **4. Declarations of Interest from members in respect of any items in the Agenda.**

There were none

## 5. Public Forum (Part 1) (Council agree to adjourn proceedings for questions from members of the public).

- (a) Mr. David Fitzgerald asked what was happening with regard to Traffic Regulation Order (TRO) No. 5346939 for a 20 mph speed limit to be established in Mill Lane. LBPC advised that since they had not had any direct involvement in making this application i.e. it had been submitted on a private basis by Mill Lane residents, it was difficult for them to progress this and, in any case, any request for a 20 mph limit, especially in a minor road such as Mill Lane, would be given a very low priority by WSCC. **Action: WSCC Councillor Liz Kitchen undertook to investigate the current status of this TRO and report further at the next Meeting.**
- (b) The Clerk advised that an e-mail had been received from Mrs. Chrissie Wedd regarding the future emptying of the Litter Bin by the telephone box in Handcross Road. Apparently this bin and the one in the Bus Shelter in Brighton Road, opposite to the Crabtree and Mill Lane, were originally purchased by LBPC some years ago but there were no regular arrangements in place to empty the 2 bins. It was noted that until recently Bob & Chrissie Wedd had kindly taken it on their own responsibility to manage the Handcross Road bin but felt that they could no longer continue to do this. **Action: The Clerk said that he would look into the matter and make some regular arrangements with HDC Waste Collection Services for the emptying of both bins..**

## SECTION 2 (Lead Councillor : Gevin White)

### 6. Highways & Traffic

A meeting had taken place recently with Bob Lanzer of WSCC. Councillors White, Lloyd and Ward had walked round the village with Mr. Lanzer in order that he might see the current problems with traffic and children's safety when crossing the roads etc. The priority matters agreed with Bob Lanzer were as follows:

- 1) Children crossing Handcross Road by the Church
- 2) Children Crossing Leechpond Road/Hill by Trinity Fields
- 3) The Speed Limit up Leechpond Hill

The Power supply for the new electronic speed signs has been run in although installation of the actual speed signs themselves is still awaited.

A site survey needs to be undertaken before the white village entry gates can be erected.

## 7. Pathways, Footpaths & Hedgerows

It was agreed that the Council will assist with the cost (up to £750.00) and the actual work of cutting back the hedge at the churchyard.

The Chairman (Ed Allen), Councillor White and the Clerk will be attending meeting of local parish councils, hosted by Southwater, to discuss areas of contract work and maintenance etc. where we could join/work together to improve costs, effectiveness and efficiency in future.

HDC Councillor Toni Bradnum was asked whether LBPC could possibly employ a private contractor to do 2 further cuts of the playing field grass over and above the 3 that HDC did already. **Action: HDC Councillor Toni Bradnum to investigate and report back at the next Meeting.**

## SECTION 3 (Lead Councillor : Kate Hough)

### 8. Website Report.

No exceptional items to Report

### 9. Communication

No exceptional items to Report

## SECTION 4 (Joint Lead Councillors: Geoff Peckham & Leslie Bamford)

### 10. Neighbourhood Plan. Cllr. Leslie Bamford reported as follows:

A Public Exhibition of the work carried out to date i.e. site assessments and the findings of LBPC's NP Sub-Committee would be held in the Church Hall on Friday, 6<sup>th</sup> (6.00 – 10.00 pm) and Saturday, 7<sup>th</sup> (12.00 – 5.00 pm) October 2017.

It was noted that the current HDC Housing Plan requirement for Lower Beeding was to be between 25 – 75 new homes.

Mrs. Bamford advised that the currently envisaged end date for completion of LB's Neighbourhood Plan was Autumn 2018.

## **SECTION 5 (Lead Councillors : Liz Kitchen, WSCC and Toni Bradnum, HDC)**

### **11. Reports from other authorities**

#### **(i) County Councillor's Report.**

WSCC Cllr. Kitchen advised that she was shortly due to meet with Chris Stark, WSCC Highways Department to discuss the very difficult situation with obstructive (sometimes impassable) and, at times, hazardous parking at the Wheatsheaf Public House and on Hampshire Hill. At her request, LBPC agreed to write to WSCC Highways hastening for some action to be taken on the matter. **Action: LBPC Chairman**

#### **(ii) District Councillor's Report.** HDC Cllr. Bradnum's Report on current issues was given and a copy is attached to these Minutes.

## **SECTION 6 (Lead Councillor: Ed Allen (Chairman))**

### **12. Planning**

#### **(i) Applications for consideration at the Meeting**

**DC/17/1742 (Tattleton House, Hammerpond Road) – Erection of 3 bedroom, single storey ancillary live/work dwelling.**

**LOWER BEEDING PARISH COUNCIL (LBPC) NOTES THAT THIS IS TO BE AN ENTIRELY NEW BUILDING I.E. THERE HAS NEVER BEEN A HOUSE SITUATED HERE BEFORE. WE ALSO SEE THAT NO APPLICATION HAS BEEN MADE TO INCLUDE SUCH DEVELOPMENT IN LBPC'S NOW WELL ADVANCED DRAFT NEIGHBOURHOOD PLAN. THE NEW PROPERTY IS PLANNED TO BE RIGHT NEXT DOOR TO THE CURRENT COMMERCIAL SAWMILL AND WE SUSPECT THAT THIS DEVELOPMENT WILL SOON BECOME INTEGRATED WITH THAT OPERATION.**

**DC/17/1924 (Keepers Cottage, Hammerpond Road) – Removal of existing timber summer house and erection of an elevated playhouse in its place in the garden. The playhouse will not touch or be fixed to the existing oak tree.**

**LOWER BEEDING PARISH COUNCIL (LBPC) HAVE NO OBJECTIONS TO THE APPLICATION**

**DC/17/1894 (Holme Farm Cottage, Winterpit Lane) – Erection of Single Storey rear Orangery.**

**LOWER BEEDING PARISH COUNCIL (LBPC) HAVE NO OBJECTIONS TO THE APPLICATION.**

**NOTE: THE CHAIRMAN OF LBPC, MR. ED ALLEN, DECLARED AN INTEREST AND TOOK NO PART IN THE DISCUSSION CONCERNING THE APPLICATION.**

**DC/17/1996 (Bridleside – formerly The Stables - , The Orchard, Winterpit Lane) – Erection of a single storey side/front rxtension.**

**LOWER BEEDING PARISH COUNCIL (LBPC) WISH TO MAKE A 'NO COMMENT' RESPONSE TO THIS APPLICATION AND ARE CONTENT TO ALLOW THE APPLICANT TO DISCUSS THE DETAILS DIRECT WITH HDC PLANNING.**

**(ii) Applications dealt with outside the meeting - for information**

**None**

**(iii) Decisions Made**

**None**

**(iv) Other Planning Issues**

**None**

### **SECTION 7 (Lead Councillor : Michael Lloyd)**

- 13. Care of the Elderly in the Parish.** Currently, there were no problems. Councillor Lloyd agreed to write a report concerning Help the Aged's Transport Service for review at the next Meeting.
- 14. Police Activity.** Volunteers were needed to be responsible for the specific risks identified in LBPC's Risks Policy/Register. Action: To be reviewed at the next Meeting.

15. **HALC.** HALC's Annual Meeting is to be held on Monday, 13<sup>th</sup> November – 7.00pm at The Studio, Capitol, Horsham.

The Clerk was asked to write to HDC's Electoral Returns Officer advising her of the resignation of LBPC Councillor Jaimie Daniels and that LBPC would be advertising the vacancy (an election would be held in the event of a number of applicants coming forward). **Action: Clerk**

**SECTION 9 (Lead Councillor: Ed Allen (Chairman) + Clerk)**

16. **Public Forum (Part 2) (Council agree to adjourn proceedings for questions from members of the public).**

It was reported that the temporary lay-bys in Mill Lane, which had been created for the use of construction/commercial vehicles etc., were now being used, unsatisfactorily, by residents for parking. LBPC stated that they would contact Mrs. Mary Davy for further details. **Action: Clerk**

**17. Finance**

- (i) The Clerk/RFO presented the Accounts Status/Summary at 30<sup>th</sup>.September 2017.
- (ii) 6 Cheques, totalling approximately £1,300.00, were signed.
- (iii) Section 106 Report (Current Total Available £89,140.15).
- (iv) Other Items. None.

**18. Other Items.**

**(a) Purchase of Benches, Memorial Plaques and Hanging Baskets**

**(b) On-Going problem of Howards Nursery Coffee Smell**

The above 2 items were generally reviewed, Councillors White and Hinton respectively reporting, but no firm conclusions or agreement on further action was decided. These matters will be kept under review and discussed again at the next Meeting.

**19. Literature for Circulation**

These were Issued, for circulation to Councillors, at the Meeting.

**20. Date of Next LBPC Meeting**

The next Meeting of Lower Beeding Parish Council will be on Tuesday, 24<sup>th</sup> October 2017 at 7.30 p.m.

Signed \_\_\_\_\_

Date \_\_\_\_\_