

LOWER BEEDING PARISH COUNCIL

Minutes of the Parish Council Meeting and Annual Parish Meeting held in the Church Room, Plummers Plain on Tuesday, 25th July 2017 at 7.30p.m.

Present :

LBPC Councillors Ed Allen (Chairman), Michael Lloyd (Vice Chairman), Gevin White, Geoff Peckham, Andy Hinton, Mrs. Kate Hough, Mrs. Jaqui Ward and Mrs. Leslie Bamford

HDC Councillor Toni Bradnum

5 members of the Public

Clerk: Michael Tuckwell

SECTION 1 (Lead Councillor: Ed Allen, Chairman)

1. Minutes of the Lower Beeding Parish Council Meeting held on Tuesday, 27th June 2017.

Subject to the following correction: (Section 6 – First Line, ‘Councillor Graham White’ should read ‘Councillor Graham Miller’), the Minutes, having been circulated to all members, were agreed as accurate (Proposed by Cllr.Lloyd, Seconded by Cllr Hough) and were duly signed by the Chairman.

2. Matters/Actions Arising

These were dealt with later in the Meeting i.e. within the appropriate Sections of the Agenda.

3. Apologies.

Apologies for absence were received from WSCC Cllr. Liz Kitchen and LBPC Cllr. Mrs. Jaimie Daniels.

4. Declarations of Interest from members in respect of any items in the Agenda.

There were none

5. Public Forum (Part 1) (Council agree to adjourn proceedings for questions from members of the public).

- (a) Following the recent announcement that the Leonardslea Estate had been purchased by the new owners of Mannings Heath Golf Club, and that the Gardens would be re-opening in the Spring of 2018, the Clerk was asked to write to the new owners to let them know how pleased we were to here this and offering any help that we could in this respect. **Action: Clerk.**

- (b) The Clerk advised that an e-mail had been received from Mrs. Rosemary Campbell asking what liaison there had been between WSCC and LBPC in respect of the recent letters concerning the cutting of hedges and tidying of verges. The Chairman replied that the letters had been drafted, signed and produced under the auspices of WSCC whilst LBPC had actually identified and sent them to appropriate addressees. Both WSCC & LBPC were therefore fully aware of the process.

- (c) The Council was asked what notice was actually being taken of the new 30 mph signs. Cllr. White replied that there had been a mixed reaction, as was to be expected, Some drivers were clearly complying with the new limit, which was very pleasing to see, whilst there were always some who, if they didn't take any notice of 40 mph, wouldn't take any notice of 30 mph either.

SECTION 2 (Lead Councillor : Gevin White)

6. Highways & Traffic

- (a) As a consequence of Section 5 (c) above, it was agreed that a Speed Gun would be purchased from Horsham Police following a meeting (to be arranged) with Sergeant Steve Driscoll and suitable training on how to use it.

- (b) The Clerk was asked to purchase a quantity of 30 mph Bin Stickers (up to £50 worth) for use in Sandygate Lane/Leechpond Road. **Action: Clerk**

7. Pathways, Footpaths & Hedgerows

Cllr. White had written to Bob Lanz of WSCC asking him to put a report regarding the need to cut hedges and trim verges in the West Sussex Times.

SECTION 3 (Lead Councillor : Kate Hough)

8. Website Report.

Nothing to Report

9. Communication

Cllr. Peckham undertook to forward the letter appearing in the Parish Magazine, from LBPC to all residents, to Cllr. Hough for her to put on the Website. **Action: Cllr. Peckham**

The Clerk was asked to write to SSALC asking if they could provide some further information in respect of training for 'Parish Online'. **Action: Clerk**

SECTION 4 (Lead Councillor: Geoff Peckham)

10. Neighbourhood Plan. Cllr. Bamford reported as follows:

- (a) There would be a meeting of the Policies Sub-Committee at the Plough on Tuesday, 26th July.
- (b) To date, 11 proposed development sites had been formally assessed with a further 7 outstanding to be done.

Cllr. Peckham proposed that Cllr. Bamford be made Joint Lead for the Neighbourhood Plan and that she should be shown as Co-Lead on future Agendas. This was unanimously agreed by the Council.

SECTION 5 (Lead Councillors : Liz Kitchen, WSCC and Toni Bradnum, HDC)

11. Reports from other authorities

(i) County Councillor's Report.

In the absence of WSCC Cllr. Kitchen no Report was given.

(ii) District Councillor's Report. HDC Cllr. Bradnum advised that:-

- (a) 2018 had been designated as Horsham's Year of Culture (The Rev. Mark Betson had been elected to be on the Committee for same).
- (b) Fortnightly waste collections would be coming in next May 2018.

SECTION 6 (Lead Councillor: Ed Allen (Chairman))

12. Planning

- (i) **Applications for consideration at the Meeting (Subject to receipt of Plans & Paperwork from HDC Planning)**

DC/17/1516 (Mannings Heath Golf Club).

Demolish existing Halfway House and replace with one single storey structure providing appropriate catering facilities and inside & outside seating etc.

LBPC have No Objections

- (ii) **Applications dealt with outside the meeting - for information**

None

- (iii) **Decisions Made**

DC/17/0643 (Woodland Cottage, Brighton Road). Single Storey Rear Extension etc.

Application Permitted

DC/17/1070 (Rojena Cottage, Brighton Road). Two Storey Side Extension.

Withdrawn.

- (iv) **Other Planning Issues**

None

SECTION 7 (Lead Councillor : Michael Lloyd)

13. Care of the Elderly in the Parish. No items for discussion. A further review will be made at the next Meeting.

14. Police Activity. No items for discussion.

15. HALC. Next Meeting: Monday, 18th September at 7.30. pm at Beeson House, Southwater. Trevor Leggo of SSALC will be attending to talk about training.

16. Motions: The following Motions were proposed by Cllr Lloyd in his e-mail of 19th February 2017:-

1. Emergency Plan. No further progress at the moment but an undertaking was given that it would be completed by September 2017.

2. School Parking

Further discussion has stalled pending receipt of a School Travel Plan. It was noted that it was for the School to decide on this.

17. Employment of Litter Warden/Parish Maintenance Person

To date, Mr. David Tester has completed 23 hours of maintenance work around the village and the Council commented on the excellent quality of the work done. Dave's costs so far amounted to £240 plus £10 petrol expenses. The Clerk asked Cllr. Lloyd to update this and produce a revised account to the Clerk a week before the next meeting for him to arrange a cheque in settlement (to Cllr. Lloyd). **Action: Cllr Lloyd**

SECTION 9 (Lead Councillor: Ed Allen (Chairman) + Clerk)

18. Public Forum (Part 2) (Council agree to adjourn proceedings for questions from members of the public). There were no further questions raised.

19. Finance

(i) Accounts Status/Summary at 31st. July 2017.

(ii) July 2017 Cheques for signature -

(iii) Section 106 Report (Current Total Available £89,140.15).

(iv) Other Items.

The Clerk was requested to inquire of WSCC what the arrangements would be for buying supplies of Salt for this Winter **Action: Clerk**

The Clerk was asked to arrange for Cllr. Bamford to be added as a cheque signatory on the Direct Debit Mandate. **Action: Clerk**

It was noted that the Chairman and the Clerk had both received a number of complaints concerning the letters that had been sent out in respect of the cutting of hedges and verges cut back. The Chairman proposed that in future, when hedges/verges needed trimming, every property in a road should be sent a letter not just selected properties.

20. Literature for Circulation

These were Issued, for circulation to Councillors, at the Meeting.

21. Date of Next LBPC Meeting

The next Meeting of Lower Beeding Parish Council will be on Tuesday, 26th September 2017 at 7.30 p.m.

Signed _____

Date _____