

LOWER BEEDING PARISH COUNCIL

Minutes of Parish Council Meeting held in the Church Room on Tuesday, 25th August 2015 at 7.30p.m.

Present : LBPC Councillors: Ed Allen (Chairman), Gevin White, Geoff Peckham, Mrs. Kate Hough, Mrs. Jackie Ward and Mrs. Jamie Daniels.

Clerk: Michael Tuckwell

Also In Attendance: HDC Councillor Toni Bradnum and Lower Beeding Residents Ian Hayes-Coles, Trevor Whitehouse, Michael Lloyd and Mrs. Jackie Fake..

1. **Apologies for absence** were received from WSCC Cllr. Brad Watson, Rev. Mark Betson and LBPC Cllr. Ian Shaw.
2. **Declarations of Interest** – There were none.
3. **Public Forum (Part 1)** – Mr. Trevor Whitehouse reported on the problems that he and other residents were experiencing with people visiting the Wheatsheaf Public House parking inconsiderately on Hampshire Hill - making it difficult for traffic to pass and/or access local residencies. LBPC stated that they were sympathetic (the matter had been registered with them on previous occasions). **Actions: 1) LBPC to request the landlord of the Wheatsheaf to attend the next LBPC Meeting in order to discuss the matter and 2) LBPC to draft a letter (Chairman to approve) to WSCC Highways, copy to Brad Watson.**
4. **Minutes of the Parish Council Meeting held on Tuesday, 28th July 2015.** The Minutes, having been circulated to all members, were agreed as accurate (Proposed by Cllr. Hough, Seconded by Cllr. Peckham) and duly signed by the Chairman (subject to an amendment by the Chairman, recognising that Cllr. Peckham did not participate in the discussion on Annual Grants due to an interest as regards the Parochial Church Council) as a true record of the Meeting.
5. **Matters Arising.**
 - (i) **Website.** Cllr Hough advised that she was proposing to finalise the website accounts in October and this was agreed by LBPC.
6. **Matters for Consideration**
 - i) **Neighbourhood Plan.** Dale Mayhew had been requested to act as Consultant for LBPC's Neighbourhood Plan. Cllr. Peckham was asked to arrange a meeting with Dale to determine the details of the arrangement as soon as possible. **Action: Cllr. Peckham**

ii) Speeding Traffic through the Village. Cllr. White advised that this matter was only slowly progressing and requires vigorous chasing via letters and e-mails. However, it was noted that in order to do this, assistance would be required from Cllr. Shaw and/or the Clerk. **Action: Cllr. White to report on any further progress at the next LBPC Meeting.**

iii) Playground Maintenance & Training Courses (Cllrs. Miller and Daniels)
In the absence of Cllr. Miller, it was uncertain if any further action had taken place.
Action: Deferred until next Meeting.

7. Co-option of Additional Parish Councillor. Following the Council's advertisement for an additional Parish Councillor, Mr. Michael Lloyd was co-opted/elected, and warmly welcomed, on to the Council at the Meeting.

8. Reports from other Authorities.

(i) County Councillor's Report. In the absence of WSCC Cllr. Watson no report was available.

(ii) District Councillor's Report.

HDC Cllr. Toni Bradnum reported on the following matters:-

The Planning Application for the Cisswood Hotel (as reported below) had been refused - Cllr. Bradnum had strongly supported this decision. Also refused (the reason for which was not entirely clear but was thought to possibly be linked to Health & Safety issues) was an application for the Swimming Pool at Beedinglee to be used for/ by local school children.

9. Planning

(i) Applications for consideration at the Meeting

DC/15/1612 – Conversion of redundant stables to one single storey dwelling with associated parking – South Plain Cottage, Handcross Road, Plummers Plain
LBPC have No Objection to the Application

(ii) Applications dealt with outside the meeting - for information

DC/15/1395 – Proposed alterations etc, so as to convert existing roof space into a bedroom complete with en-suite facilities – Gardeners Cottage, Sandygate Lane, Lower Beeding
LBPC had No Objections

**DC/15/238 – Single storey extension – Brookside, Church Lane, Plummers Plain
LBPC had No Objections**

(iii) Decisions Made

**DC/15/238 – Single storey extension – Brookside, Church Lane, Plummers Plain
Application Permitted**

**DC/15/1779 – Orange Arial Mast WSS7049, Prior Notification to install high
speed broadband cabinets – Brighton Road, Monks Gate
No Objection to Notification**

**DC/15/1270 – Prior approval of proposed change of use of an agricultural
building (Milking Parlour) to one dwelling house (Use Class C3) – Stonehouse
Farm, Handcross Road, Plummers Plain
Application Refused**

**DC/15/1271 – Prior approval of proposed change of use of an agricultural
building (Farm Office) to one dwelling house (Use Class C3) – Stonehouse
Farm, Handcross Road, Plummers Plain
Application Refused**

**DC/15/1295 – Prior approval of proposed change of use of an agricultural
building (Grain Store) to one dwelling house (Use Class C3) – Stonehouse
Farm, Handcross Road, Plummers Plain
Application Refused**

**DC/15/0589 – Demolition of existing staff accommodation block. Erection of 4
detached dwellings served by new access onto Brighton Road and erection of one
block comprising 25 flats, one block comprising 12 flats and 10 staff bedsits/studio
flats and detached cycle block – Cisswood Hotel, Sandygate Lane, Lower Beeding.
Application Refused**

(iv) Other Planning Issues

**DC/13/0366 (Change of Footpath, Trinity Fields to Leechpond Hill)
Decision still awaited – LBPC Letter sent to HDC Planning (Madeleine Stowe)
requesting that the condition requiring a footpath (or change of footpath) is deleted
and that the Planning Application is withdrawn.**

- 10. Highways, Pathways, Footpaths and Hedgerows.** The Clerk advised that all recently reported issues had been forwarded on to either WSCC ('Love West Sussex' website), HDC (re Pavement Clearing) or, in respect of hedge cutting, to local landowners (e.g. Mr. Tregear and Leonardslee).
- 11. Notice Boards.** The installation of two new boards and the refurbishment of one existing board will be carried out very shortly by Mr. Alan Baker (Carpenter, Painter and Builder of Shoreham) who does all West Grinstead Parish Council's general maintenance work and who comes highly recommended by them.
- 12. HALC.** The next meeting of HALC was scheduled for 10th.September at the Roffey Millennium Hall but it was uncertain whether anyone from LBPC would be available to attend. It was noted that the Annual Conference would take place on Saturday, 31st October (9.30a.m to 1.30p.m at Southwater Leisure Centre. Again, it was unclear if anyone from LBPC would be able to attend.
- 13. Public Forum (Part 2).** There were no further significant matters raised.

14. Finance

- (i) **Accounts Status/Summary at 31st. August 2015.** This had been previously circulated to Councillors and was summarised by the Clerk at the Meeting.
- (ii) **August 2015 cheques for signature.** As per Accounts Summary.
- (iii) **Section 106 Report.** Current Total available £74,805.00 less £59,881.32 allocated for the new Playground Facilities = Nett £14,923.68
- (iv) **Annual Grants for 2015-16.** These had been agreed, and cheques raised, for:-

Lower Beeding Association (LBA) £ 550.00
Lower Beeding Parochial Church Council (LBPCC) £ 605.00
Surrey and Sussex Air Ambulance £ 165.00
AGE UK (Horsham) £110.00
Victim Support £ 50.00

Total Grants 2015-16 £1,480.00

15. Any Other Business + Literature for Circulation

Various literature received was circulated to Councillors for reading.

It was agreed that LBPC would purchase and plant, on the Green by Church Close, a Gingko Biloba tree sapling, and also erect a plaque to accompany the tree, in memory of Colin Makey (past Chairman of LBPC). **Action: Cllr. Ward to progress – LBPC to reimburse the costs of same.**

Cllr. White proposed that a visit be made by the Council, as soon as possible, to Stonehouse Farm in order to discuss the recent spate of Planning Applications by the owner and to better understand his ideas, and work with him, on future developments. This was agreed and Cllr. White was asked to set up an appropriate meeting. **Action: Cllr. White.**

Thanks were given to Cllr. Geoff Peckham for providing teas and coffees.

17. Date of Next Meeting (Tuesday, 29th September 2015).

There being no further business, the Chairman closed the meeting at 9.25 p.m.

Signed _____

Date _____